



# NEWFOUNDLAND AND LABRADOR BRANCH

## CANADIAN SOCIETY OF HOSPITAL PHARMACISTS

*Vision 2006: A revitalized Society, the influential voice for hospital pharmacy, inspiring and supporting our members*

### **Semi-Annual Meeting**

#### **MINUTES**

Lions Club, Waterford Hospital

Thursday, May 13, 2004

7:00 PM

#### **In attendance:**

Linda Hensman (President)

Kristi Parmiter (Delegate)

Lisa Bishop (Past-President)

Carla Dillon (Treasurer)

Ryan Snelgrove (Student Rep)

Barbara Thomas

Andrea Woodland

Rick Abbott

Stephanie Young

Gert Pike

John Hawboldt

Don Hillier

Angie Payne

Elizabeth Reelis

#### **1.0 Call to order / Adoption of the minutes**

Following a call to order by President L. Hensman, the minutes of the Annual General Meeting of September 12, 2003 were adopted by S Young and seconded by K Parmiter.

#### **2.0 New Business**

##### **2.1 President's Report**

Seconded by B. Thomas, L. Hensman's report highlighted activities of the Branch over the past year. Much discussion was around the partnership between our Branch and PANL. Our partnership continues to grow, and we have received a \$5000 operational grant this year from PANL. A joint continuing education committee has been formed, with B. Thomas chairing the committee. We are in continued discussion with PANL with regard to further financial benefits to our members. Other highlights included the position paper on reducing adverse events in Canadian hospitals, the conflict of interest policy and the job shadowing program.

##### **2.2 Delegate's Report**

Seconded by D. Hillier, K. Parmiter's report summarized the activities of the recent Mid-Term Council Meeting last month. Of note, the recommendation from the Branch to update the Host Committee guidelines was approved. The Pharmaceutical Care Case Competition has been cancelled, due to little interest from the students across the country. The financial status of the society continues to improve, however due to several years of no increase in membership fees, there will be an increase this year. National continues to work on such things as the conflict of interest policy, the privacy policy, and the CIHI/CIHR report.

##### **2.2 Treasurer's Report**

Seconded by D. Hillier, C. Dillon's report highlighted the financial statement of Aug 15, 2003 to March 31, 2004. We are in a better financial situation this year due to the

Host Committee's profit from the AGM of ~ \$6,000. We have also received the \$5,000 operational grant from PANL, and the membership books came in under budget by ~\$500 this year.

## **2.5 Joint Continuing Education Committee**

B Thomas, as chair of the committee, was pleased to announce the partnership between CSHP and PANL with respect to this joint committee. There will be representation from both PANL and CSHP on the committee, with the current CSHP representation by: Brad Payne, Karen Ledrew, Juan Edwards and Barb Thomas. Some of the activities/goals were highlighted, including the upcoming CE component of the PANL/CSHP conference this fall; encouraging pharmacists across the province to participate as speakers; developing an industry contact list; linking CE's in the Atlantic Provinces; and developing web-based CE.

## **2.6 Executive Positions for Nomination**

L. Bishop, as chair of the Nominating Committee, encouraged everyone to consider running for one of the three available executive positions of Secretary, Treasurer, and President-Elect. Deadline for nominations is May 25<sup>th</sup>

## **3.0 Other Business**

### **3.1 PANL Update**

L. Hensman highlighted the discussions we've had with PANL with respect to our partnership. PANL is supportive of CSHP and is keen to partner with us. They have provided us with a \$5000 operational grant and is committed to support a variable grant based on our membership. However, since they are still financially dependant on NPhA, they are not in a position right now to provide us with a membership grant. We are confident that this is a transitional phase and we will continue to work with PANL. We will provide an update to our members in September.

As hospital representative on the PANL board, Rick Abbott gave us an update. PANL considers the partnership with CSHP as important, and recognizes that the joint CE committee is an excellent reflection of this partnership. Since PANL is currently incorporated but not legislatively separate, they are still dependant on NPhA for funding in 2004. However, PANL is committed to continue to work with CSHP and help to financially support us. Rick encouraged us all to attend the PANL zone meetings on June 8<sup>th</sup> in St. John's and Central, and June 7<sup>th</sup> in Western.

## **4.0 Meeting Adjournment**

There being no further business, the meeting was adjourned at 8:00pm.

Respectively Submitted,

Lisa Bishop  
Past-President