



Vision 2006: A revitalized Society, the influential voice for hospital pharmacy, inspiring and supporting our members

**Semi-Annual Meeting
Apothecary Hall
11 May 2005**

Present:

Lisa Bishop
Carla Dillon
Scott Edwards
John Hawboldt

Linda Hensman
Mike LeBlanc
Tanya O'Brien
Tammy Olsson

Kristi Parmiter
Angie Payne
Leslie Phillips
Elizabeth Reelis

1.0 Call to Order/Adoption of the Minutes

Linda Hensman called the meeting to order at 7:05 pm. Following a motion by Lisa Bishop, which was seconded by Mike LeBlanc, the minutes of the Annual General Meeting of October 1st, 2004 were approved - pending minor revisions for typographical errors.

2.0 New Business

2.1 Moira Wilson

Linda Hensman informed members that Moira Wilson had been delayed as a result of foggy weather. Kristi Parmiter advised that Moira would be flying to Deer Lake the following morning, meeting her in Grand Falls, and then visiting Gander, Clarendville, and Carbonear. Due to this delay, it was unlikely that the visits to St. John's area hospitals would take place. Although originally scheduled to accompany Moira and Kristi, Linda Hensman advised members that she would not be able to attend, due to the sudden passing of a pharmacy student. Lisa Bishop notified members that the Branch would be taking Moira downtown for supper, etc. on Friday evening and that all were welcome to attend.

2.2 President's Report

Linda Hensman's report highlighted recent changes to committee personnel and thanked members for their continued support of the Branch and its activities. In addition the contributions made by Barbara Thomas (for service on the Executive and other committees), Elizabeth Reelis (Job Shadowing Program), Carla Dillon (service on the Executive Committee), and our two student representatives (Ryan Snelgrove and Tammy Olsson) were given special notice. Her report also advised members of recent discussions with PANL regarding financial support for the Branch. We have requested an operating

grant of \$5,000 as well as a variable grant based on membership which would serve as a rebate to members to partially offset CSHP membership fees. We are expecting a decision from PANL by May 16, 2005. This report was adopted following a motion by Linda Hensman, which was seconded by Mike LeBlanc.

2.3 Delegate's Report

Kristi Parmiter reviewed the many activities that she has been involved in over the past six months, the highlight of which was her representation of our Branch at the Mid-Term Council Meeting (MCM) in Ottawa in March 2005. Many issues were discussed at this year's MCM including revisions to AGM host committee guidelines, compliance with the Personal Information Protection and Electronic Documents Act (PIPEDA), and modifications to the research grant application process.

Kristi also advised members of a number of changes that have been taking place at the National level. National office has purchased and subsequently relocated to new office space in Ottawa. In addition, Ken Wou has been hired as Coordinator of Professional and Membership Affairs. As well, the establishment of a national advocacy committee is underway. This committee will consist of representatives from the various Branches and will be charged with developing and executing advocacy campaigns. The intent is to provide representatives serving on this committee with training in advocacy and government relations.

This report was adopted following a motion by Kristi Parmiter which was seconded Angie Payne.

During further discussion, Angie Payne inquired as to the availability of malpractice insurance through CSHP. Kristi Parmiter informed the group that she had provided National with details of what our specific requirements are. National office contacted four insurance companies but because CPBA was the underwriter in all cases, the companies either refused to provide a quote or submitted inflated quotes.

2.4 Treasurer's Report

Carla Dillon presented the financial report for the period September 1, 2004 to May 1, 2005. The Branch is currently in a positive financial situation, due in part to the frugal spending habits of the membership committee. Carla advised that the surplus should be viewed with cautious optimism, as our partnership with PANL is still uncertain.

This report was approved following a motion by Carla Dillon, which was seconded by John Hawboldt.

During further discussion Kristi Parmiter inquired as to whether the MCM travel costs had come out yet. Carla Dillon replied that this expenditure had not been accounted for yet and that \$1500 would come out. Lisa Bishop also informed members that the Branch had decided to spend \$1000 on membership initiatives, which would also be subtracted from the surplus.

2.5 PANL Funding Update

This issue was discussed during the President's report.

3.0 Other Business

3.1 Awards Committee Report

Linda Hensman presented the Awards Committee Report on behalf of John Bautista. Barbara Thomas won the Apotex sponsored travel grant to PPC. Dion Ross was the lucky recipient of the Eli Lilly sponsored AGM travel grant.

3.2 Membership Committee Report

John Hawboldt advised members that this year's book drive had been very successful as more options, including electronic resources, were provided to members at a cost-savings.

3.3 Joint Education Committee Report

Barbara Thomas was not present at this meeting, but provided members with a written report detailing CE activities since October 2004. Members noted that the Committee had worked diligently over the past several months and had been successful at providing a significant number of CE programs at various locations throughout the province.

3.4 New Student Representative

Tammy Olsson informed members that Alicia Wall had been elected as the new student representative. Linda Hensman thanked Tammy on behalf of the membership for her service to our Branch and wished her good luck with her future endeavors.

4.0 Adjournment

Following a motion by John Hawboldt, the meeting adjourned at 7:56 pm.

Respectfully submitted,

Leslie Phillips
Secretary, Executive Committee