



**CSHP-NL Branch 20th Anniversary
Semi-Annual Meeting Minutes
The Delta Hotel
St. John's, NL
September 9, 2016, 5:00pm**

Members in Attendance:

Lisa Bishop	Angie Payne	Chilo Winter
Sarah Fennell	Andrea Woodland	Pamela Rudkin
Elizabeth Reelis	Lorie Carter	Jason Kielly
Nicole Dawe	Juan Edwards	Jillian McInnis
Heather Ryan	Kristi Parmiter	Brittany Churchill
Anne-Marie Hull	Amanda Harnum	Barbara Thomas
Debbie Kelly	Ashley Buck	

Non-Members in Attendance:

Noelle Patten (NLPB)
Glenda Power (PANL)
Stephen Green (PANL)
Blake Fox (Fresenius Kabi)

1.0 Call to Order/Greetings from the Branch President

The meeting was called to order at 5:00 pm. Heather thanked all present, especially members, invited guests and sponsors.
Asked if anything needed to be added to the agenda – nothing added.

2.0 Declaration of Conflict of Interest

None declared.

3.0 Approval of the Minutes from the AGM dated May 19, 2016

Nothing to be added or changed in the minutes. Angie Payne made a motion to approve the minutes and Jason Kielly seconded it.

4.0 New Business

4.1 Executive Reports

4.1.1 President's Report

Heather first welcomed incoming Board member Sarah Fennell (President Elect) and Jillian McInnis (Junior Student Representative) to Branch Council. Congratulated Andrea Woodland and Nicole Dawe on their re-election for another two-year term. Also recognized outgoing volunteer Tiffany Lee for her dedication and commitment to CSHP and welcomed Heather





Slaney who has taken over the branch website.

Heather went over her report, highlighting the following points:

- Our strong partnerships with corporate and industry. Sincerely thanked all sponsors for their continued commitment and support of CSHP-NL. Pointed out the change in sponsorship of the awards program from Sandoz to Apotex. Thanked both sponsors for supporting this program.

- A deficit is predicted for the 2016-2017 budget due to the reduction of the PANL travel grant this fiscal year.

- Recognized our committees. Encouraged members to forward items to be posted on the branch website to Heather. Congratulated the Education committee for planning and hosting a successful AGM. They are currently working on details for the Fall Professional Development Day to be held on October 15th in conjunction with the Memorial University School of Pharmacy's Reunion celebrations.

- Congratulated Jason Kielly on receiving the Fresenius Kabi Travel Grant to PPC in February 2017.

- This past August a new Oncology PSN was introduced. There is also a Hospital Pharmacy Manager PSN for Managers and Directors that is not listed on the website but is available by submitting a request to CSHP National.

Heather moved that her report be adopted. Barb Thomas seconded that motion. The motion to adopt the report was carried. There was some discussion. Barb questioned the reasoning for the decrease in amount of the PANL travel grant. Glenda responded on behalf of PANL, citing fiscal restraints as the main cause. PANL has lost about \$50,000 in the past two years mainly due to decreased revenue. As a result, expenses were reviewed and a number of cuts were made with not much left untouched. Glenda emphasized that the grant decrease in no way reflects PANL's relationship with CSHP and will be reconsidered in the next fiscal year.

4.1.2 Treasurer's Report

Kristi went over her report and pointed out that the Branch spent \$700 more than we took in due to the website start-up fee. This cost was covered from funds earned from SES. Most of the details of our income and expenses were previously discussed at the AGM in May. She reviewed the financial statement as of April 30th, 2016 and pointed out that the statement is now managed and prepared by the CSHP National office.

Kristi moved to adopt her report. Seconded by Anne-Marie Hull. The motion to adopt the report was carried.





4.1.3 Delegate's Report

As branch delegate, Lorie discussed her report highlighting the following:

- In previous years this report would contain updates from the National AGM and board meetings held during SES. However, since SES is no more, these meetings will now be held in the fall beginning with Saskatchewan in October. As consequence, there is limited information to report. Updates from the fall meeting will be in the November issue of the Branch Out Newsletter.
- CSHP has drafted a letter expressing opinions in support of a national pharmacare plan. The letter has been sent to the Prime Minister and the Premiers, with copies forwarded to Federal/Provincial/Territorial Ministers of Health and the Members of the Standing Committee on Health of the House of Commons.

Lorie moved that this report be adopted. Pam Rudkin seconded that motion and the report was adopted. There was no discussion.

4.2 NLPB Update

Noelle thanked Heather and the Branch for the invitation and sent greetings on behalf of the Board.

Noelle gave the following update:

- A standard of practice has been established regarding Collaborate Practice. Tentatively approved by the Board and things are moving along.
- A trial run of onsite Pharmacy assessment has taken place at the James Paton Memorial Hospital in Gander. Regular assessments anticipated to begin in January and plan to do one per month.
- There are currently nine registered technicians and 32 active files. There are 603 course registrations from NL for the bridging program.
- Working on guidelines for both medical assistance in dying and for the sale of nabilone and codeine products to curb opioid misuse.

Heather thanked Noelle for her update.

4.3 PANL Update

Glenda thanked the Branch for the invitation and congratulated everyone on the Branch's 20th Anniversary. Happy that our SAM continues to take place during the PANL Conference.

Glenda gave the following update:

- Government relations are a huge focus of PANL. Continually working on strengthening public profile of PANL as representatives of healthcare professionals. Have met three times this year with Health Minister John Haggie. Discussion focused on the market differential renewal for hospital





pharmacists. No decision has been made to date and PANL has been pushing for the differential to become permanent. Reminded Minister Haggie how difficult it had been to recruit hospital pharmacists in previous years without the salary security. Minister Haggie was very empathetic but said the decision is ultimately up to Finance Minister Cathy Bennett and the Treasury Board. PANL then requested a meeting with Minister Bennett for discussion who has agreed. Will provide an update following this meeting.

-Currently negotiating PANL fee schedules.

-Launched a new website a couple months ago. The website was in desperate need of an update. Going forward PANL fees will be paid online.

-Tomorrow morning discussion will take place regarding medical assistance in dying. At this time, Provincial Government does not have legislation in place. There is currently one active profile in the province. Will happen as an RHA service first prior to rolling out in retail pharmacy. Hospital pharmacists will be asked to participate in discussion.

-Conference planning has been very busy. PANL has tried to spruce things up and have partaken in some cost saving initiatives. Will be looking for feedback from members following the conference.

Heather thanked Glenda for her update.

5.0 Other Business

Andrea gave a brief update from a recent National Advocacy meeting. CSHP has a position paper on medical assistance in dying currently being updated. In Quebec, it is mandated to only occur in hospitals. Manitoba is set to follow suit. Guidelines are rolling out and will continually be updated.

6.0 Adjournment

The meeting adjourned at 5:35pm.

Respectfully submitted,

Nicole Dawe

CSHP-NL Branch Secretary

