

CSHP NL Branch wishes to thank all members who have renewed their membership for 2011-2012. As mentioned in a previous Membership Committee notice, all members of CSHP NL Branch will receive a complimentary subscription to RxFiles online for the 2011-2012 membership year. To activate your RxFiles subscription:

**For those WHO HAVE NEVER SIGNED UP FOR AN ACCOUNT:**

1. Go to [www.rxfiles.ca](http://www.rxfiles.ca)
2. Sign up for "new account" and fill in all info - username, password, telephone number, profession, security question etc
3. Click "next" and it should bring you to a place where it lists partnerships - click on Newfoundland CSHP-2011-12
4. Your name will then be sent to us for verification and within 72 hours, you will receive an email indicating your approval and subscription activation.
5. The subscription is active until September 1, 2012.

**For those WHO ALREADY HAVE AN ACCOUNT:**

1. Go to [www.rxfiles.ca](http://www.rxfiles.ca)
2. Log in to RxFiles using your user ID and password.
3. Once logged in, click on ***Join a Partnership Group (located on the top right of the screen)***
4. Select the "Newfoundland CSHP 2011-12 partnership box.
5. Your name will go to RxFiles for verification and an email will be sent out to you indicating activation.
6. Your subscription is active until September 1, 2012.

If you encounter any problems activating or reactivating your RxFiles account please contact Tiffany Lee @ [tfahey@mun.ca](mailto:tfahey@mun.ca) or Colette Regier @ [Colette.Regier@saskatoonhealthregion.ca](mailto:Colette.Regier@saskatoonhealthregion.ca) .

Thank you once again for your continued support of CSHP.