

CSHP-NL Branch Annual General Meeting

Minutes

Hotel Gander

Saturday, October 3, 2009

16:30

In attendance:

Rick Abbott	Justin Peddle
Lisa Bishop	Leslie Phillips
Arlene Crane	Don Rowe
Tiffany Fahey	Pam Rudkin
Randy Hughes	Heather Ryan
Debbie Kelly	Barb Thomas
Ashley Layden	Andrea Woodland

1.0 Call to order/Greetings from Branch President (Dr. Leslie Phillips)

Meeting called to order at 16:38 by Leslie.

Members were welcomed to the meeting, as well as non-members Don Rowe and Arlene Crane (NLPB), and Randy Hughes (PPC).

There were no items to add to the agenda.

2.0 Declaration of conflict of interest

None declared.

3.0 Approval of the minutes from the Semi-Annual Meeting dated May 21, 2009

Leslie noted one typo for correction (last sentence under 4.2: change "Leslies" to "Leslie")

Debbie made a motion for approval with that one change which was seconded by Tiffany. The motion carried.

4.0 New Business

4.1 Executive Committee Reports

4.1.1 President's Report

Leslie highlighted portions of her report. She noted the changes in executive members: Ashley moving from President-Elect to President, Leslie moving from President to Past-President, Justin joining as Treasurer, Tiffany joining as Delegate, Ava Hiltz joining as Student Representative, and Debbie joining as National Advocacy Liaison. She



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also extended gratitude to Tanya and Pam for their years of service to the branch. Some other highlights included the agreement reached with PANL for operational/travel funding, promotion of the 2015 initiative, and the latest advocacy campaign: The Hospital Pharmacists' Role in Patient Safety. Gratitude was extended to the branch committees' chairs and members for their continued service. Student initiatives mentioned included the Welcoming Session, the CSHP-CAPSI Symposium, and the Job Shadowing Program. It was also noted that we recently won National's New Members Recruitment Award for the second time. Future directions for the branch include a new advocacy campaign surrounding pharmacists prescribing and that our branch will be hosting the National AGM in 2014. Barb moved for acceptance of Leslie's report. This motion was seconded by Pam.

Discussion: It was noted that Tiffany was now the membership chair, not John Hawboldt. Arlene asked how many student members we normally have; Lisa responded by saying we normally have 20-40 student members. Don asked if we had any non-hospital members and if we thought that non-hospital pharmacists could benefit from membership. Leslie said that we did have some members in a nursing home environment as well as from industry. Don noted that he thought CSHP could help with issues surrounding long-term care (especially given the fact that it's the staff in many homes that often dictate pharmacy-related practices, when pharmacists should be doing this). Leslie mentioned the PSNs that are available, particularly the small hospital PSN that could benefit pharmacists dealing with these homes. The motion to adopt the report was carried.

4.1.2 Delegate's Report

The official report was almost complete, but not available at the meeting. Pam gave highlights from the 62nd Summer Educational Sessions in Winnipeg. Barbara Wells is the coordinator for CSHP 2015 and the papers are available on the website. Members from across the country are enhancing communication with other organizations that support 2015. A task force developed a news statement RE pharmacists prescribing that was approved. They discussed the development of pharmacy leaders; to enable pharmacy management to participate in the CMA leadership program. New practitioner retention was discussed. There is a PSN available for new practitioners. There is a new statement regarding entry-level PharmD. The student delegate now has a vote. The new CSHP National President is Jason Howorko, with Richard Jones serving as Past President and Neil MacKinnon as President-Elect. Pam moved for acceptance, seconded by Lisa. The motion carried.



4.1.3 Treasurer's Report

Tanya was absent from the meeting, so Justin presented the report on her behalf. Receipts totalled \$20,390.80 and disbursements totalled \$19902.21. Investments at this point included \$5,000 to earn interest of \$564.98 at a 3-year maturity and \$3579.22 to earn interest of \$143.17 at an 18-month maturity. Justin moved for Tanya's report to be accepted, seconded by Ashley.

Discussion: Randy Hughes noted that the account balance was very high and perhaps we could invest more to make the best use of that money. Members at the meeting agreed that this was a good idea and that Justin should look into this. The loss of the Apotex grant for the book drive was discussed. This year we would offer an online prescription for RX Files. Andrea pointed out that RX Files is not hospital focused and would actually be a great resource for community pharmacists. Randy encouraged council to contact other companies, who could easily offer financial support. The motion to adopt the report was carried.

4.2 Branch Committee Reports

4.2.1 Awards

Barb presented the report on behalf of John Bautista. Cathy Rowe received the CSHP NL Branch 2009 PPC Travel Grant. George Skeard received the SES 2009 Travel Grant. Jaime McDonald received the Clinical Clerkship Award. Barb moved for the report to be accepted, seconded by Lisa. The motion carried.

4.2.2 Membership

Tiffany presented her report. 2008-09 showed us an increase in members with a total of 97 and so the NL Branch received the "Branch Award" at the SES in Winnipeg. As a recruitment and retention effort we offered rebate draws (sponsored by National and Sandoz) and the book drive (sponsored by Apotex). Tiffany thanked Stephen Byers for serving as student rep. And John Hawboldt for chairing the committee. Tiffany moved for the report to be accepted, seconded by Debbie.

Discussion: Leslie noted that the PSN lunch and learn, courtesy of the membership committee was very successful. The motion carried.

4.2.3 Newsletter

NEWFOUNDLAND and LABRADOR BRANCH
Wedgwood Building - 85 Thorburn Road - Suite 203 - St. John's - NL - A1B 3M2



2010: A dynamic Society • The influential voice for hospital pharmacy • Inspiring practice excellence • Fostering leadership and professional growth

Leslie presented this report on behalf of Rebecca Tobin. Pharmacists are encouraged to fill out the profiles to be featured in the newsletters. She moved to accept the report, seconded by Pam. The motion was carried.

4.2.4 Nominating

Ashley presented her report. She noted the two new executive members: Tiffany Fahey as Delegate and Justin Peddle as Treasurer. She moved for the report to be accepted, seconded by Pam.

Discussion: Lisa noted that we will be looking for a President-Elect in the spring. The motion was carried.

4.2.5 Website

Leslie gave this report on behalf of Dave Smith. Over the year, pharmacists in Central were not receiving CSHP e-mails. This issue has been resolved. We were using an old logo, but it has been updated on the website. Leslie moved for the report to be accepted, seconded by Pam.

Discussion: Leslie mentioned that we needed to notify Dave of any necessary updates for the site. The motion was carried.

5.0 Other Business

There was no other business to discuss.

6.0 Adjournment

The meeting adjourned at 17:43, after the motion was made by Debbie.

Awards Presentation

Barb announced the award winners:

Dr. Scott Edwards – Leadership in Pharmacy Practice Award
Dr. Linda Hensman – Alfred G Dawe Distinguished Service Award
Dr. Leslie Phillips – Past President Award

